



Conference Vendors/Exhibitors MSFA Sponsorship

Exhibitor/Vendor Booths and Rates

Each Vendor/Exhibitor booth includes a free conference registration

- All conference breaks, the MSFA business meeting, and two receptions are held in the exhibitor area
 - Spaces are assigned on a first-come, first serve basis
 - Exhibitor spaces are generally 10-12 feet long display areas.
6-foot long by 30-inch deep tables with table cloths and skirts are available
 - Vendor/Exhibitor registrations received on or before February 8, 2010: \$375
 - Vendor/Exhibitor registration received after February 8, 2010: \$475
- There is no fee for non-profit agencies to have a vendor booth. However, there is also no free conference registration associated with the non-profit vendor registration.*
- Exhibitor Space is reserved upon receipt of full exhibitor payment
 - Exhibitor times:
 - Setup: Wednesday, March 3rd 8:00 AM – 2:00 PM
 - Break Down: After 7:00 PM, Thursday, March 4th
 - Vendor receptions: Wednesday, March 3rd and Thursday, March 4th from 5-7 PM

Individual Hospitality Suites:

To make arrangements for private hospitality suites, contact the Doubletree directly.

Mandi VanOoteghem, Doubletree Hotel Bay City Riverfront

Phone: (989) 460-1706

Mandi.VanOoteghem@hilton.com

NOTE: Private hospitality suites cannot qualify as a conference vendor/exhibitor or toward conference sponsorship

Conference Sponsorship

In addition to vendor participation at the conference, The MSFA invites firms, agencies and individuals to support the association's purpose by becoming recognized as a MSFA Annual Conference Sponsor through monetary or other types of donations.

The MSFA will recognize and honor each sponsor in the 2010 conference information packet, with special recognition at the conference, and on the MSFA website. Website recognition including the posting of donor names, logos, contact information, and will include a direct link to the donor website.

Annual MSFA conference sponsorship is available for a donation of \$300 to the MSFA. Please note that the MSFA is a non-profit organization with IRS 501 (c) (3) status. Please contact the MSFA directly if you are interested in providing materials or other types of support in lieu of a direct monetary donation.

MSFA 23rd Annual Conference Vendor/Exhibitor and Sponsorship Registration



Please complete a separate conference registration for the company representative. Multiple registrations can be submitted together, including vendor/sponsor registration, with one check.

Vendor/Exhibitor Registration

Company Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Company Web Site _____

Telephone Number _____

Representative's Name: _____

Telephone Number _____ Email Address _____

Vendor/Exhibitor Fees Enclosed \$ _____

\$375 per display if paid on or before 2/8/2010; \$ 475 if paid after 2/8/2010

Non-Profit organizations are not obligated to pay display area fees and are not eligible for the free conference attendance registration

Sponsorship Registration

Company Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Company Web Site _____

Telephone Number _____

Representative's Name: _____

Telephone Number _____ Email Address _____

Please also send an electronic copy of your logo and a brief description of your company's available services to Les Thomas, thomasl@michigan.gov, National Flood insurance Program Coordinator, Michigan Department of Environmental Quality.

Vendor/Exhibitor Fees Enclosed \$ _____

If sponsoring through an in-kind donation, please provide a brief description of the donation.